

Date: 13 August 2013  
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## **CONSTITUTIONAL REVIEW WORKING PARTY**

**21 AUGUST 2013**

A meeting of the Constitutional Review Working Party will be held at **10.00 am on Wednesday, 21 August 2013** in the Pugin & Rossetti Rooms, First Floor, Council Offices, Cecil Street, Margate.

### **Membership:**

Independent Members: Mr Hills (Chairman) and Mrs Frampton (Vice-Chairman);

Councillors: Hayton, K Gregory, Nicholson, Watkins and Wright

## **A G E N D A**

### **Item No**

### **Subject**

#### **1. APOLOGIES FOR ABSENCE**

An apology for absence has been received from Councillor Hayton, who will be substituted by Councillor K Gregory

#### **2. MINUTES OF PREVIOUS MEETING** (Pages 1 - 2)

To approve the Minutes of the Constitutional Review Working Party meeting held on 7 March 2013, copy attached.

#### **3. DECLARATIONS OF INTEREST**

To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest form attached at the back of this agenda. If a Member declares an interest, they should complete that form and hand it to the officer clerking the meeting and then take the prescribed course of action.

#### **4. CONTRACT STANDING ORDERS AND PURCHASING GUIDE** (Pages 3 - 64)

#### **5. REVISION TO FINANCIAL PROCEDURE RULES RE REPORTING OF BALANCE SHEET DEBT** (Pages 65 - 68)

#### **6. REVIEW OF PROTOCOL FOR THE GUIDANCE OF PLANNING COMMITTEE MEMBERS AND OFFICERS** (Pages 69 - 94)

#### **7. FILMING OF COUNCIL MEETINGS** (Pages 95 - 116)

Item  
No

Subject

8. **REVIEW OF DECISIONS MADE IN PRIVATE SESSION** (Pages 117 - 124)
9. **SUBSTITUTE MEMBERS OF THE GOVERNANCE & AUDIT COMMITTEE** (Pages 125 - 130)
10. **TO REVIEW CONSTITUTIONAL PROCEDURE RULE RELATING TO "PUTTING THE MOTION TO THE MEETING"** (Pages 131 - 132)
11. **REVIEW OF MEMBERS' CODE OF CONDUCT** (Pages 133 - 134)
12. **TO UPDATE THE CONSTITUTION WITH A VIEW TO REMOVING REFERENCES TO THE STANDARDS BOARD FOR ENGLAND**  
Report to follow
13. **CHANGING THE PETITIONS SCHEME TO A PROTOCOL** (Pages 135 - 136)
14. **LEADER'S REPORT - REVIEW OF COUNCIL PROCEDURE RULE 2.2** (Pages 137 - 138)

**Declaration of Interests Form**